Annex VIIIb: Collaborative Consulting (World Café)

Purpose
- The World Café is a simple yet sophisticated method for holding meaningful conversations around important questions in large group meetings.
- This activity encourages participant interaction, fostering deeper engagement with complex or challenging issues.

Requirements
- Facilitator
- Host and Rapporteur
- 12-60 participants
- 3-6 tables and sufficient chairs for all participants
- One flip chart per table and markers

Uses
- Knowledge exchange
- Capturing collective knowledge quickly
- Tackling multiple related issues
- Exploring diverse opinions on issues that matter

Activity
- Use priority areas from action plans.
- For larger groups, there will be six groups of 8-10 participants. For smaller groups, break into three groups. Each group will have at least one Task Team member and cover at least one challenge.
- Each group to identify Host and Rapporteur. Host presents the challenge to the group.
- After a 45-minute discussion, the rest of the group rotates to the next group except for the Host and Rapporteur.
- When new participants arrive, Host presents the challenge and key insights from the previous discussion in 3-5 minutes. They then start another discussion for 15 minutes building on what has already been discussed. The participants rotate again to the next group leaving original Host and Rapporteur.
- Complete two cycles until participants are back to their original groups.
- The group then finalizes using key insights from three different groups.

Plenary
- Host and Rapporteur present key findings to the whole group, with three groups presenting for 10 minutes each or 6 groups presenting for 5 minutes each.
Step 1
Each group to identify Host and Rapporteur. Host presents the challenge to the group. After 45 minutes, the rest of the group rotates to the next group except for the Host and Rapporteur.

Step 2
When new participants arrive, Host presents the challenge and key insights from the previous discussion in 3-5 minutes. They then start another discussion for 15 minutes building on what has already been discussed. The participants rotate again to the next group leaving original Host and Rapporteur. Total 20 min

Step 3
Repeat of Step 2. Total 20 min until participants are back to their original groups.

Step 4
Each group then reports back in plenary for a total of 5-10 minutes. Total 30 min.